

**MACKENZIE COUNTY
REGULAR COUNCIL MEETING**

**January 16, 2019
10:00 a.m.**

**Fort Vermilion Council Chambers
Fort Vermilion, AB**

PRESENT:

Josh Knelsen	Reeve
Walter Sarapuk	Deputy Reeve
Jacque Bateman	Councillor
Peter F. Braun	Councillor (left the meeting at 4:37 p.m.)
Cameron Cardinal	Councillor
David Driedger	Councillor
Eric Jorgensen	Councillor
Anthony Peters	Councillor
Ernest Peters	Councillor
Lisa Wardley	Councillor

REGRETS:

ADMINISTRATION:

Len Racher	Chief Administrative Officer
Byron Peters	Deputy CAO
Fred Wiebe	Director of Utilities
Doug Munn	Director of Community Services
David Fehr	Director of Operations
Bill McKennan	Director of Finance
Carol Gabriel	Director of Legislative & Support Services/Recording Secretary
Don Roberts	Zama Site Manager

ALSO PRESENT: Members of the public and the media.

Minutes of the Regular Council meeting for Mackenzie County held on January 16, 2019 in the Council Chambers at the Fort Vermilion County Office.

CALL TO ORDER: 1. a) Call to Order

Reeve Knelsen called the meeting to order at 10:00 a.m.

AGENDA: 2. a) Adoption of Agenda

MOTION 19-01-012 MOVED by Councillor Wardley

That the agenda be approved with the following additions:

- 11. d) Capital by Ward
- 17. d) Mackenzie Regional Waste Management Commission

CARRIED

**MINUTES FROM
PREVIOUS
MEETING:**

3. a) Minutes of the December 11, 2018 Regular Council Meeting

MOTION 19-01-013

MOVED by Councillor Jorgensen

That the minutes of the December 11, 2018 Regular Council Meeting be adopted as presented.

CARRIED

3. b) Minutes of the January 14, 2019 Budget Council Meeting

MOTION 19-01-014

MOVED by Councillor Braun

That the minutes of the January 14, 2019 Budget Council Meeting be adopted as presented.

CARRIED

3. c) Business Arising out of the Minutes

None.

TENDERS:

5. a) None

PUBLIC HEARINGS:

6. a) None

**GENERAL
REPORTS:**

7. a) CAO & Directors Report for December 2018

MOTION 19-01-015

MOVED by Councillor E. Peters

That the CAO and Directors reports for December 2018 be received for information.

CARRIED

**GENERAL
REPORTS:**

**7. b) Disaster Recovery Program (DRP) Updates (Standing
Item)**

MOTION 19-01-016

MOVED by Councillor Driedger

That the Disaster Recovery Program update be received for information.

CARRIED

ADMINISTRATION:

**8. a) Bylaw 1105-18 Council Code of Conduct and
Councillor Responsibilities**

Reeve Knelsen recessed the meeting at 10:50 a.m. and reconvened the meeting at 11:07 a.m.

MOTION 19-01-017

MOVED by Deputy Reeve Sarapuk

That Bylaw 1105-18 Council Code of Conduct and councillor responsibilities discussion be received for information.

CARRIED

**COMMUNITY
SERVICES:**

10. b) Appointment of Zama Fire Chief and Deputy Fire Chief

MOTION 19-01-018

MOVED by Councillor Braun

That Mathew Davis be appointed as the Zama City Fire Chief for a two year term effective January 16, 2019.

CARRIED

MOTION 19-01-019

MOVED by Councillor Cardinal

That Mike Kettle be appointed as Zama City Deputy Fire Chief for a two year term effective January 16, 2019.

CARRIED

**PLANNING &
DEVELOPMENT:**

14. c) Zama Aerodrome – Lease Update

MOTION 19-01-020

MOVED by Councillor Jorgensen

That administration continue to investigate the Zama Aerodrome

(south end) lease in regards to legal, liability, and insurance and the pros and cons of de-registering the Zama Airstrip with NavCanada and that it be brought back to Council.

CARRIED

ADMINISTRATION: 8. b) Appointment of Member at Large – Subdivision & Development Appeal Board

MOTION 19-01-021 MOVED by Councillor Braun

That the appointment of John W. Driedger to the Subdivision & Development Appeal Board be received for information as he is ineligible due to his position on the Municipal Planning Commission.

CARRIED

ADMINISTRATION: 8. c) Tri-Council Meeting

MOTION 19-01-022 MOVED by Councillor Driedger

That the Tri-Council Meeting agenda be received for information.

CARRIED

ADMINISTRATION: 8. d) Public Consumption of Cannabis Survey – Draft

MOTION 19-01-023 MOVED by Councillor Jorgensen

That the Public Consumption of Cannabis Survey be received for information.

CARRIED

Reeve Knelsen recessed the meeting at 12:17 p.m. and reconvened the meeting at 1:00 p.m.

DELEGATIONS: 4. a) Blaine Barody, Manager of Medical First Response Program – Fire Department Medical Co-Response (Item 9. c))

COMMUNITY SERVICES: 10. c) Fire Department Medical First Response

MOTION 19-01-024 MOVED by Councillor Wardley

That administration make changes to the Fire Services Medical First Response (MFR) program as follows:

- Change Standard Operating Procedures so that only a minimum of fire fighters are dispatched to each MFR.
- Change guidelines to dispatch so that fire fighters are only dispatched for calls that are considered critical.
- Develop a protocol to allow Alberta Health Services (AHS) to dispatch fire fighters on demand. This system would be used when dispatch did not call for fire fighters however, once on scene AHS discovered a need.
- That the partnership program revenue be included in the County's financial reporting.

CARRIED

ADMINISTRATION: 8. d) Public Consumption of Cannabis Survey – Draft

MOTION 19-01-025 MOVED by Councillor Cardinal

That administration redraft a condensed Public Consumption of Cannabis Survey, with consumption meaning smoking or vaping.

CARRIED

Reeve Knelsen recessed the meeting at 2:13 p.m. and reconvened the meeting at 2:28 p.m.

ADMINISTRATION: 8. b) Appointment of Member at Large – Subdivision & Development Appeal Board

MOTION 19-01-026 MOVED by Councillor E. Peters

That Karen Holditch be appointed to the Subdivision & Development Appeal Board for a three year term ending October 2021.

CARRIED

ADMINISTRATION: 8. e) Economic Development for Elected Officials Course

MOTION 19-01-027 MOVED by Councillor Bateman

That any Councillor be authorized to attend the Economic Development for Elected Officials training course on February 22, 2019 in Grande Prairie, AB.

CARRIED

ADMINISTRATION: 8. f) Caribou Update (Standing Item)

MOTION 19-01-028 MOVED by Councillor E. Peters

That the Deputy CAO prepare a caribou proposal for consideration by Council.

CARRIED

Reeve Knelsen recessed the meeting at 3:43 p.m. and reconvened the meeting at 3:53 p.m.

AGRICULTURE SERVICES: 9. a) None

COMMUNITY SERVICES: 10. a) Appointment of La Crete Fire Chief and Deputy Fire Chief

MOTION 19-01-029 MOVED by Councillor Braun

That Peter Wiebe be appointed as the La Crete Fire Chief for a two year term effective January 16, 2019.

CARRIED

MOTION 19-01-030 MOVED by Councillor Jorgensen

That Ed Froese be appointed as the La Crete Deputy Fire Chief for a two year term effective January 16, 2019.

CARRIED

FINANCE: 11. a) Options for Property Tax Exemption – Non Profit Organizations

MOTION 19-01-031 MOVED by Councillor Driedger

That the options for property tax exemption for Non Profit Organizations report be received for information.

CARRIED

FINANCE: 11. b) Tax Roll 071107 – Tax Write Off Request

MOTION 19-01-032
Requires 2/3

MOVED by Councillor Braun

That the amount of \$1,853.95 be written off in the 2018 year for Tax Roll 071107 (Mighty Peace Fish & Game Association).

CARRIED

FINANCE:

11. c) Financial Reports – January 1, 2018 to December 31, 2018

MOTION 19-01-033

MOVED by Councillor Braun

That the financial reports be received for information.

CARRIED

FINANCE:

11. d) Capital by Ward (ADDITION)

MOTION 19-01-034
Requires Unanimous

MOVED by Councillor Jorgensen

That the capital by ward be received for information.

CARRIED

OPERATIONS:

12. a) Intersection Lighting – Highway 58 and Highway 88

MOTION 19-01-035

MOVED by Councillor Jorgensen

That a letter be sent to Alberta Transportation regarding the intersection lighting at Highway 58 and Highway 88.

CARRIED

UTILITIES:

13. a) None

**PLANNING &
DEVELOPMENT:**

**14. a) Inter-municipal Development Plan Exemption with
Northern Sunrise County**

MOTION 19-01-036

MOVED by Councillor Braun

That Council direct Administration, based on Ministerial Order No. MSL: 047/18, to request an exemption from the Minister of Municipal Affairs from the requirements in Sections 605 and 631 of the *Municipal Government Act* (MGA) for the municipalities of Northern Sunrise County and Mackenzie County to create an

Inter-municipal Development Plan (IDP) between the two parties, as the common boundaries between the two is composed entirely of provincial Crown Land.

CARRIED

**PLANNING &
DEVELOPMENT:**

**14. b) Development Statistics Report – January to December
2018**

MOTION 19-01-037

MOVED by Councillor Wardley

That the development statistics report for January to December 2018 be received for information.

CARRIED

**COUNCIL
COMMITTEE
REPORTS:**

15. a) Council Committee Reports (verbal)

MOTION 19-01-038

MOVED by Councillor Cardinal

That the Council Committee reports be received for information.

CARRIED

**COUNCIL
COMMITTEE
REPORTS:**

15. b) Municipal Planning Commission Meeting Minutes

MOTION 19-01-039

MOVED by Councillor Braun

That the Municipal Planning Commission meeting minutes of December 6, 2018 be received for information.

CARRIED

**COUNCIL
COMMITTEE
REPORTS:**

15. c) Subdivision & Development Appeal Board

MOTION 19-01-040

MOVED by Councillor Bateman

That the Subdivision & Development Appeal Board Decision for 03-SDAB-18 be received for information.

CARRIED

**INFORMATION /
CORRESPONDENCE:**

16. a) Information/Correspondence

MOTION 19-01-041

MOVED by Councillor Wardley

That the information/correspondence items be accepted for information purposes.

CARRIED

CLOSED MEETING:

17. Closed Meeting

MOTION 19-01-042

MOVED by Councillor Driedger

That Council move into a closed meeting at 4:31 p.m. to discuss the following:

17. a) Union Negotiations (Standing Item) (*FOIP, Div. 2, Part 1, s. 23, 24*)
17. b) Town of Rainbow Lake – Revenue Sharing Agreement Negotiations (*FOIP, Div. 2, Part 1, s. 21, 24*)
17. c) Tax Forfeiture Property at 4720 – 49 Avenue (*FOIP, Div. 2, Part 1, s. 17*)
17. d) Mackenzie Regional Waste Management Commission (*FOIP, Div. 2, Part 1, s. 17, 24*)

CARRIED

The following individuals were present during the closed meeting discussion. (*MGA Section 602.08(1)(6)*)

- All Councillors
- Len Racher, Chief Administrative Officer
- Byron Peters, Deputy Chief Administrative Officer
- Carol Gabriel, Director of Legislative & Support Services
- Bill McKennan, Director of Finance

Reeve Knelsen recessed the meeting at 4:31 p.m. and reconvened the meeting at 4:37 p.m.

Councillor Braun left the meeting at 4:37 p.m.

MOTION 19-01-043

MOVED by Councillor Jorgensen

That Council move out of a closed meeting at 5:42 p.m.

CARRIED

17. a) Union Negotiations

MOTION 19-01-044 **MOVED** by Councillor A. Peters

That the union negotiations update be received for information.

CARRIED

**17. b) Town of Rainbow Lake – Revenue Sharing
Agreement Negotiations**

MOTION 19-01-045 **MOVED** by Councillor E. Peters

That administration proceed with the inter-municipal negotiations with the Town of Rainbow Lake as discussed.

CARRIED

17. c) Tax Forfeiture Property at 4720-49 Avenue

MOTION 19-01-046 **MOVED** by Councillor Wardley

That the amount of \$25,840.88 be written off in the 2018 year for Tax Roll 219457, and that upon payment of the balance of \$1 in arrears is paid, administration shall complete the title transfer in accordance with s. 426 of the Municipal Government Act.

CARRIED

**17. d) Mackenzie Regional Waste Management Commission
(ADDITION)**

MOTION 19-01-047 **MOVED** by Councillor Driedger

That the Mackenzie Regional Waste Management Commission discussion be received for information.

CARRIED

NOTICE OF MOTION: **18. a) None**

NEXT MEETING **19. a) Next Meeting Dates**
DATE:

Regular Council Meeting
February 12, 2019
10:00 a.m.
Fort Vermilion Council Chambers

Committee of the Whole Meeting
February 26, 2019
10:00 a.m.
Fort Vermilion Council Chambers

Regular Council Meeting
February 27, 2019
10:00 a.m.
Fort Vermilion Council Chambers

ADJOURNMENT: 20. a) Adjournment

MOTION 19-01-048 MOVED by Councillor Jorgensen

That the Council meeting be adjourned at 5:49 p.m.

CARRIED

These minutes were approved by Council on February 12, 2019.

(original signed)

Joshua Knelsen
Reeve

(original signed)

Lenard Racher
Chief Administrative Officer

